



ACCESSORY BUILDING

Please fill out this form in its entirety. Attach a site plan indicating all structures on the property, including the new proposed structure, and the distance between all structures and property lines.

Note: Detached Accessory buildings may be located in the rear yard only, and will need to meet all zoning requirements.

1. Address of Construction: _____

2. Owner's Name: _____ Phone # _____

Mailing Address: _____

City, State, Zip: _____

3. Contractor's Name: _____

Phone # _____ Email: _____

Mailing Address: _____

City, State, Zip: _____

4. Size of Proposed Structure: _____ feet x _____ feet = _____ sq. ft. Height _____

5. Sub-Contractors: Electrical: _____ Plumbing: _____

Mechanical: _____

6. Location of proposed portable/accessory structure:

Distance from house: _____ feet

Distance from side property lines: _____ feet and _____ feet

Distance from rear property lines: _____ feet

Distance from any other structure on property: _____ feet

Applicant's Signature: _____ **Date:** _____

Owner

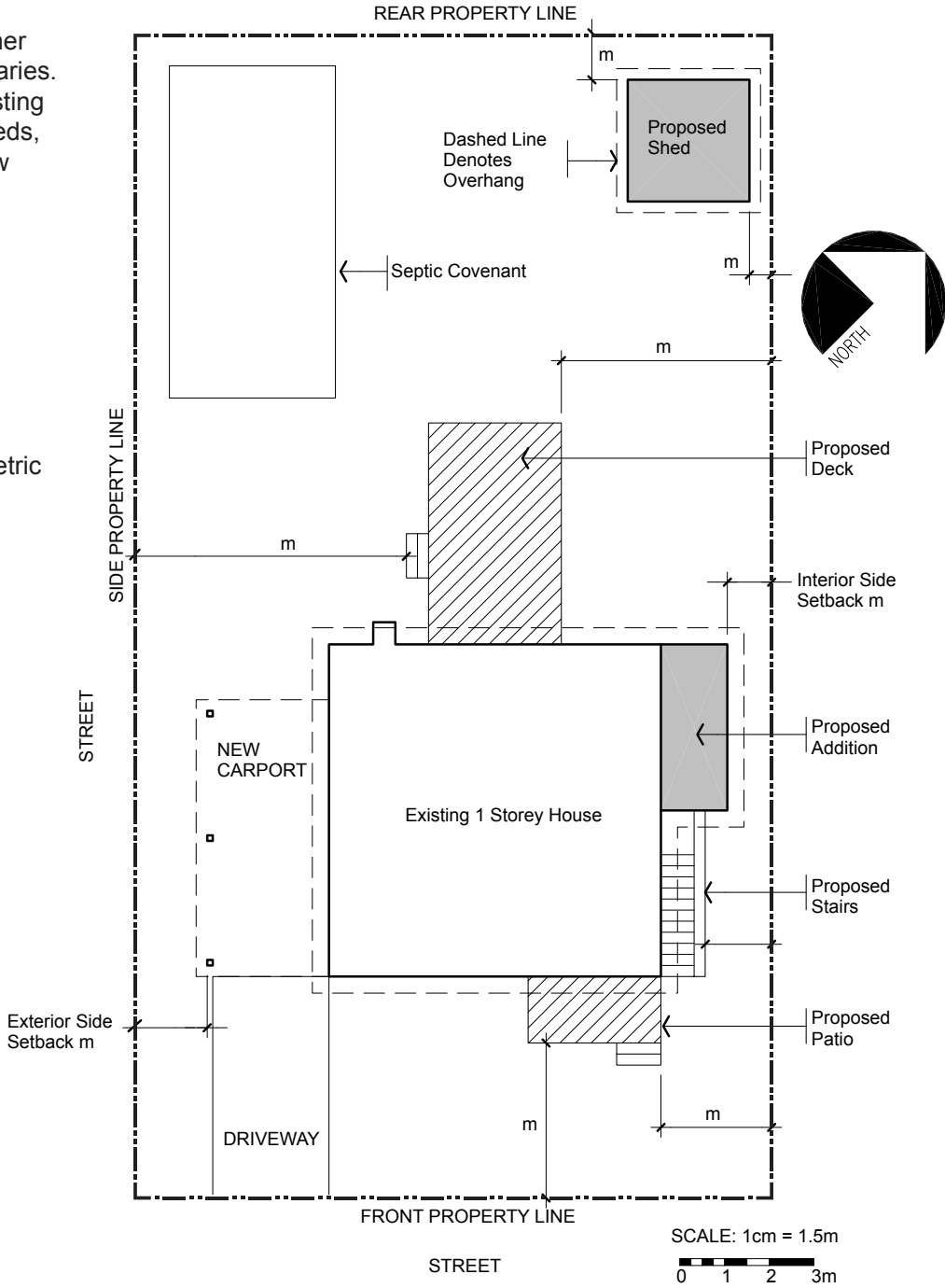
Contractor

Basic Site Plan - Sample

A site plan identifies buildings and other features in relation to property boundaries. The site plan should identify your existing structures (ie. dwellings, garages, sheds, decks) and proposed additions or new structures.

The following information should be shown on a site plan:

- Title and scale
- Legal description
- Street name
- North arrow
- Property lines with dimensions in metric
- Setbacks (distance) to all property lines from all existing and proposed structures
- Proposed construction (shaded or cross hatched)
- Overall building dimensions, lot coverage, new and existing building areas of all buildings
- Rights-of-way and easements



Notes:

1. Do not submit this sample drawing as part of your drawing package.
2. Plans submitted for review are to be drawn at a recognized scale.
3. Refer to the Electoral Area Zoning Bylaw for zoning requirements.
4. Please submit all plans in metric.
5. Provide scale bar and written scale.