



**RESIDENTIAL
BUILDING PERMIT APPLICATION**

New Construction: _____ Remodel: _____

Project Address: _____

Lot: _____ Block: _____ Subdivision: _____

Permit Applicant: _____

General Contractor: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone # _____ Email: _____

Type of Construction: _____ Square Footage A/C: _____ Square Feet Garage/Other: _____

Zoning: _____ PD# _____ Fire Sprinkler System? _____ Irrigation System? _____

Water Meter(s): Domestic: _____ Size: _____ Irrigation: _____ Size: _____

Sewer Tap Size: _____ Septic? _____

Total Square Footage Under Roof: _____ Total Value of Project: _____
(optional)

SUB CONTRACTORS REGISTRATION

(All contractors must be registered and subcontractor validation forms provided to the City before we will release permit)

Electrical Contractor: _____

Plumbing Contractor: _____

Mechanical Contractor: _____

Concrete Contractor: _____

Applications must be approved and picked up within 90 days or they become null and void

This permit becomes null and void if construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state of Texas or local law regulating construction or the performance of construction.

Applicant Signature: _____ Date: _____

RESIDENTIAL SUBMITTALS

This checklist is Required with All Building Permit Applications. A Plan Review will NOT be performed until All Applicable Items are Submitted

Address: _____ **Project Name:** _____

_____ Plan Review Checklist

_____ Residential Building Permit Application

_____ Sub-Contractor Validation Forms Complete

_____ Res-Check Energy Compliance Report or IC3 Compliance Report
(New Residential and Residential Remodels if SQ FT increases)

- Residential Energy Compliance Path Form

_____ Site Plan to include: (New Residential and Residential Remodels if the SQ FT of the home increasing)

- Legal Description (lot block, subdivision)
- Property lines and Lot Dimensions
- Proposed Structure and Existing Buildings
- Proposed Flatwork
- All Easements and proposed location of utilities
- North Arrow and scale
- Sq. Ft Totals
- Lot Coverage Calculations Including %

_____ Plot Plan with Finished Floor (New Residential only)

_____ Detailed Plans

- Erosion Control Plan
- Engineered foundation letter (must be sealed by PE)
- Engineered foundation design (must be sealed by PE)
- Engineered Shear wall design (must be sealed by PE)
- Framing Details
- Shear wall plan (designed by professional engineer)
- Exterior Elevations
- Windows and door sizes

_____ Septic System: (New Homes: MUST provide an acceptance letter from Dallas County)

_____ Electronic Copy on thumb Drive (EACH FILE CANNOT BE LARGER THAN 25MG)

_____ Must list meter sizes, quantity and sewer tap sizes on application.

_____ 1 set of hard copies 11 x 17.



City of DeSoto – BUILDING INSPECTIONS DIVISION

Subcontractor Validation Form

Subcontractors must validate on the building permit instead of securing individual permits for each trade. The validation form must be submitted by the registered subcontractor or one of the authorized designees of that subcontractor. The validation form must be submitted with building permit and prior to the commencement of work by that subcontractor. Please specify trade. Subcontractor validations may only be rescinded in writing.

ADDRESS OF PERMIT: _____

NAME OF GENERAL CONTRACTOR: _____

NAME OF SUBCONTRACTING COMPANY: _____

SUBCONTRACTOR ADDRESS: _____

CITY: _____ STATE: _____ ZIPCODE: _____

PHONE NUMBER: _____ LICENSE # (if applicable) _____

NAME OF PERSON SUBMITTING THIS FORM: _____

SIGNATURE: _____ DATE: _____ TYPE

OF SUBCONTRACTOR WORK VALIDATING:

- Electrical Plumbing HVAC - A or B License Refrigeration
 Mechanical (No License Required other than HVAC)

Specific description of work you are validating for: _____

Submit this form to the Building Inspections Office:

1. In person at 211 E Pleasant Run Rd, DeSoto TX
2. Via email to buildinginspections@desototexas.gov, Subject line 'Validation'
3. Via online portal with permit submission