



**DeSoto City Council Meeting Agenda**  
City Council Chambers  
Jim Baugh Government Center  
DeSoto City Hall 211 E. Pleasant Run Road  
DeSoto, TX 75115 (972) 230-9646

**Mayor Rachel L. Proctor**  
**Mayor Pro Tem Andre' Byrd, Sr.**  
**Councilmember Kay Brown-Patrick**  
**Councilmember Nicole Raphiel**  
**Councilmember Dinah Marks**  
**Councilmember Crystal Chism**  
**Councilmember Letitia Hughes**

DATE: Tuesday, May 17, 2022

WORK SESSION: 6:00pm Council Chambers

REGULAR SESSION: 7:00pm Council Chambers  
*(Executive Session immediately following Regular Session)*

*As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

DeSoto City Council Meetings are open to the public; however, since space is limited and citizens are encouraged to view the meetings online rather than in person due to concerns related to the spread of COVID-19. Citizens attending in-person are asked to maintain a distance of at least 6-feet from other members of the public, City Council and staff. The meeting will be live-streamed on DeSoto's website at [www.desototexas.gov](http://www.desototexas.gov) for those wanting to view the meeting online.

A. **WORK SESSION**

1. Review of Master Calendar of Events and Special Meetings
2. Review of Regular Agenda items
3. Presentation and discussion of the City Council Rules & Procedures Manual as prescribed in the City Charter for the City of DeSoto

B. **REGULAR SESSION - CALL TO ORDER**

1. Invocation by: Pastor Rodney Singleton, Christ Point Community Church
2. Pledge of Allegiance led by: Councilmember Letitia Hughes

C. **ITEMS OF COMMUNITY INTEREST**

1. Pursuant to Texas Government Code Section 551. 0415 the City Council may report on the following items: ( 1) expression of thanks, congratulations or condolences; ( 2) information about holiday schedules; 3) recognition of individuals; ( 4) reminders about upcoming City Council events; ( 5) information about community events; and ( 6) announcements involving imminent threat to public health and safety.

2. Liaison Updates

D. **CITIZEN APPEARANCES**

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a "Citizen Comment Card" and present it to the City Secretary or return to the Ambassador table prior to the meeting. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns may be addressed by City Staff, placed on a future agenda, or responded to by some other course.

**Time limit is 3 minutes per speaker.**

E. **PRESENTATIONS**

1. Presentation of the Daughters of the American Revolution (DAR) Women in American History award to Mayor Rachel L. Proctor
2. Special recognition and presentation of Mayoral Commendations to DeSoto ISD students and coaches
3. Presentation and discussion of the proposed Driver Feedback Fixed Radar Speed Sign Policy for the installation of radar speed signs on City roadways to help reduce speeding
4. Presentation of the Monthly Financial Report for April 2022

F. **CONSENT AGENDA**

Items are listed on the Consent Agenda by the City Manager and are recommended to the City Council for single vote approval. An item( s) may be removed from the Consent Agenda for separate vote at the request of a Councilmember, the Mayor, or the City Manager.

1. **Approval of Minutes**
2. **Other Items**
  - a. Recognition of proclamation honoring Memorial Day 2022

- b. Recognition of proclamation honoring Texas Flood Awareness Week
- c. Consider a Resolution adopting the City Council Rules and Procedures as prescribed in the City Charter for the City of DeSoto
- d. Consider authorizing the City Manager to distribute Round 2 funding for the 2021-2022 Neighborhood Matching Grant (Spring 2022)
- e. Consider authorizing the City Manager to negotiate and execute an amendment and addendum to the Interlocal Agreement between Dallas County Hospital District d/b/a Parkland Health and the City of DeSoto, Texas to provide licensed social work services for the DeSoto CARE Team principally to reduce the scope of work and extend the agreement for 13 months
- f. Consider a Resolution approving a vendor's agreement with Dallas County Health and Human Services for the City of DeSoto's participation in the Low-Income Household Water Assistance Program, authorizing the City Manager to waive accumulated fees for eligible participants as necessary, and authorizing the City Manager to execute all necessary documents
- g. Consider authorizing the City Manager to negotiate and execute Amendment #1 to the professional services agreement with Garver USA for Hampton Road Pump Station design and project management services in the amount of \$38,500 to extend the number of days for booster chlorination construction services
- h. Consider authorizing the City Manager to negotiate and execute a change order in the amount of \$73,898 to the BMX Restroom and Concession Project construction contract with 308 Construction, LLC expanding the scope of work to include additional electrical work and increasing the project contingency amount

**G. PUBLIC HEARINGS**

- 1. Conduct a Public Hearing and consider an Ordinance for Zoning Case Z-1467-21 to amend Planned Development-111 (PD-111) to allow for Multi-family-18 (MF-18) with some deviations. The property in question is located at 501 W. Wintergreen Road; legally described as Jonas Buskirk Abstract 110, page 775, Tract 2; consisting of one (1) lot and 17.3 acres. The applicant is Woodfield Development and the owner is Nueva Vida Life Assembly, Inc.
- 2. Conduct a Public Hearing and consider an Ordinance for Zoning Case Z-1472-22 to change the zoning from Single-family-12 (SF-12) to a Planned Development with a base zoning of Single-family-10 (SF-10), Single-family-9 (SF-9) and Single-family-8 (SF-8), with deviations. The property in question is located at the northeast corner of Polk Street and E. Parkerville Road, more specifically 800, 803, 811, 819, and 901 E. Parkerville Road; legally identified R T Bandy Abstract 115, TR 6, TR 8, TR 9, and TR 10; and First Southern Baptist Church Amended Plat, Block 1 Lot 1A; consisting of 50.354 acres. The applicant is Michael Westfall and owners are Community

Missionary Baptist Church and Legacy Grove Development LLC.

3. Conduct a Public Hearing and consider an Ordinance for Zoning Case Z-1473-22 for a Restaurant, Drive Thru use by a Special Use Permit (SUP) for the expansion of a Drive Thru Restaurant on property zoned General Retail (GR). The property in question is located at 909 N. Interstate-35 E, legally described as the McDonald's Restaurant addition; consisting of 1.15 acres. The applicant is Langan Engineering, and the owner is McDonald's Corporation.

H. **REGULAR AGENDA - New Business**

1. Consider the selection of a Mayor Pro Tem for a one (1) year term as prescribed by the City Home Rule Charter
2. Consider authorizing the City Manager to negotiate and execute a professional services agreement with AECOM in the amount of not-to-exceed \$248,232 to update the City of DeSoto's 2015 Comprehensive Plan.
3. Consider an Ordinance defining the number of authorized Civil Service positions within the Police Department for each classification

I. **EXECUTIVE SESSION AND RESULTING POTENTIAL ACTION**

1. The City Council will convene into Executive Session pursuant to Section 551.071(2) of the Texas Government Code for the purpose of consulting with the City Attorney regarding the construction contract between the City and 308 Construction, LLC for the new restrooms and concession building at BMX Park.

a. Action as a result of Executive Session

i. Consider authorizing the City Manager to negotiate and execute a change order to the construction contract with 308 Construction, LLC for the BMX Park Restroom and Concessions Project at Grimes Park

J. **ADJOURNMENT OF REGULAR SESSION**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The building in which the above meeting will be conducted is wheelchair accessible. Person with disabilities who plan to attend this meeting and may require auxiliary aid or services such as readers or large print, or interpreters for persons who are deaf or hearing impaired, are requested to contact the Office of City Secretary at 972-230-9646 or by E-mail at [athomas@desototexas.gov](mailto:athomas@desototexas.gov) or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas 800-732-2989.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of DeSoto's Jim Baugh Government Center, a place convenient and readily accessible to the general public as well as to the City's website [www.desototexas.gov](http://www.desototexas.gov) and said Notice was posted on the following date and time: **Thursday, May 12, 2022 by 6:00 P.M.** and remained so posted at least two (2) hours after said meeting was convened.



**Alicia Thomas, City Secretary**



DeSoto City Council Meetings are broadcast live in their entirety on DeSoto's City Website [www.desototexas.gov](http://www.desototexas.gov) Government Access Channel 16 available to Spectrum subscribers and Channel 99 available to AT&T U-verses subscribers on the first and third Tuesday of each month at 7:00 p.m. A taped broadcast is aired each day on Channel 16 and Channel 99 at 10:00 a.m., 2:00 p.m., 7:00 p.m., and 11:00 p.m. following the live broadcast. Questions regarding the broadcast schedules or internet viewing should be directed to Kathy Jones, Community Relations Manager, at 972-230-9648. These taped broadcasts are also available to view on the City's website ( [www.desototexas.gov](http://www.desototexas.gov) ) at your convenience.